

ADMINISTRATORS COUNCIL  
Meeting of Thursday, August 31, 2023  
Minutes

1. Attendance. Chancellor Lui Hokoana convened the meeting of the Administrators Council at 11:00 a.m. Participating in the meeting were: Vice Chancellor Kahele Dukelow; T. Karen Hanada; Interim Vice Chancellor Kulamanu Ishihara; Brian Moto; Dean Laura Nagle; and Vice Chancellor David Tamanaha.
2. Enrollment. Enrollment is up 5.8%. SSH is up 4.4%.
3. Wildfire Relief Efforts. The Council discussed on-campus relief work, including meal preparation and distribution (Laukanaka Kitchen). Current production rate is approximately 1,500 meals per day. About 150 free meals will be distributed to students starting next week. Contractual kitchen cleaning services may continue on a reduced schedule.
4. Class Act Restaurant. The Class Act is anticipated to reopen in late October or early November.
5. FEMA. FEMA is vacating the former Student Lounge tomorrow (Friday). FEMA will maintain a reduced presence in the Community Services Building.
6. A/C. The Council discussed air conditioning service and maintenance issues.
7. Training. Chancellor Hokoana discussed re-offering a range of CTE classes, including teacher prep and other training opportunities in January 2024. Classes may be offered at night and on weekends. This will require modification of the Academic Affairs Spring 2024 schedule.
8. Alternative Learning Program. The Council discussed the desire of the Alternative Learning Program to locate on campus.
9. Vigil. Kīpuni Aloha no Maui will be held on The Great Lawn at 11:45 a.m.
10. Bookstore. The Council discussed the feasibility of alternative locations for bookstore retail operations.
11. Position Recruitments. David Tamanaha noted that the Legislature appropriated moneys for new campus positions.
12. ELWD. Karen Hanada reported on recent discussions with the Council for Native Hawaiian Advancement.
13. Language Access. Brian Moto reported on a student's family in need of Marshallese interpreter service to assist in Financial Aid applications.
14. Metasys Training. David Tamanaha demonstrated how to access and use the Metasys system for air conditioning control.
15. Adjournment. The meeting was concluded at 12:40 p.m.